

## SUTTON BRIDGE SOLAR FARM COMMUNITY FUND GUIDELINES

### Object of the Fund

To support local charities, clubs, groups and organisations improving the lives of people living within Sutton Bridge.

### Applicants

Applications will be considered from registered charities, constituted community groups or social enterprises.

A Church or Parish Council can apply, where there is a benefit for the wider community eg an application to cover the general maintenance costs is unlikely be considered, however costs for a kitchen/toilet area in a church would be considered.

School PTAs may apply; however, the project should not be limited to curriculum hours, and needs to clearly demonstrate there is a wider community benefit.

The Fund is not meant to replace government or other statutory funding; in all cases therefore, the application must be for a project that is not eligible for central or local government or other statutory funding. National or Regional organisations are unlikely to receive funding.

### Fund Themes

Grants are available for practical projects that contribute to:

- Education & training
- Biodiversity & habitat conservation
- Vibrant, healthy, successful, and sustainable communities
- Promoting community spirit and encourage community activity
- Improving outdoor spaces
- History & heritage.

Funding can be provided to cover running costs, building improvements, equipment, travel, venue hire, telephone, refreshments, volunteer costs/training etc. and must meet an identified need in the community.

### Examples of Fundable Projects

- **Education & training** (Costs relating to running workshops)
- **Biodiversity & habitat conservation** (Species support - bats and bird boxes, habitat creation with hedges, woodland, fens, ponds, meadows etc)
- **Vibrant, healthy, successful, and sustainable communities** (projects that improve the health or education outcomes for families, reducing unemployment & raise household income, projects supporting the local economy)
- **Promoting community spirit and encourage community activity** (support for meeting places – community centres, village halls, church halls etc.)
- **Improving outdoor spaces** (playing fields, public gardens, accessible woodland etc)

- **History & heritage** (projects supporting cultural and heritage awareness, helping to restore local features in the area be it historic buildings, monuments, sites, parks or gardens.)

### **About The Grants**

- We aim to distribute around £20,000 per year
- Grants are for a maximum of £5,000 in any one year
- Applications for up to £10,000 towards large capital projects *may* be considered where prior approval to submit a bid has been given
- Closing date for receipt of completed applications and supporting documents 1 May annually.
- Decisions to be notified within eight weeks of closing date
- All funds to be spent within a year of receipt, or as otherwise agreed.

### **What Can't we fund?**

- Party Political or predominantly religious activities
- Individuals
- Statutory provision
- Animal welfare
- General contributions to large appeals
- Grant making bodies applying for funding to redistribute to others
- Retrospective expenditure or unsustainable deficits or loans

### **What supporting documentation do you need to apply?**

- Constitution or set of rules
- A local management board or committee (names and addresses)
- A recent bank or building society account in the organisation's name with at least two signatories.
- Up to date annual accounts or recent, annual income and expenditure account.
- Other relevant policies and procedures (vulnerable adults' policy, equal opportunities)
- Quotes where applicable for items/work requested.

### **Fund Management**

The grant scheme is managed by the Lincolnshire Community Foundation, and the Sutton Bridge Solar Farm Community Fund Panel operates under the umbrella of the Foundation made up of residents. The Panel meets once a year to consider grant applications.

The Foundation will use your data for administration purposes. As some of the information may be classified as "personal data" it will be processed in accordance with the rights and obligations of the Data Protection Act 2018.

If you are not certain about whether your organisation can apply, please contact Katie Littlewood at the Foundation on 01529 305825 or [katie@lincolnshirecf.co.uk](mailto:katie@lincolnshirecf.co.uk) for further guidance.